

Library Building Committee  
Minutes  
April 27, 2015  
Community Center Meeting Room, 4:00pm

Call to order:

- 1) Approval of Meeting Minutes: April 15, 2015: Molly (5 minutes)  
Approved with modifications.
- 2) Furniture & Fabrics Update: Nadine & Frank (50 minutes)  
Nadine presented the FF&E Budget with latest prices and item substitutions.  
The committee went line by line and asked questions, received details to ensure that prices, warranties, discounts, size, colors, companies, and all features of items are consistent between the LBC drafts and the Designer's draft work.  
Nadine will report back to the LBC prior to next meeting with answers to questions and clarifications.
- 3) Other (5 minutes)
  - Signage: Nadine shared a picture of overhanging signage. Nadine will share work she has done on signage.
  - Molly, Frank & Nadine will meet with the Town Manager on Monday, May 4<sup>th</sup> @ 2:00pm at Town Hall to review the proposed FF&E package including the newest spread sheet and floor plans.
- 4) Next Meeting Date:  
Wednesday, May 13<sup>th</sup> @ 2:00 to approve the final FF&E budget and signage.
- 5) Adjournment: 5:48PM

**Submitted by:** Kate Williams Hewitt

**Citizen Participation at Meetings & Workshops**

**Library Building Committee Meetings and workshops:** The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.